



LSUS Planning Council Meeting

WEDNESDAY (not Friday), March 15, 2023 @ 2:00 P.M.

University Center: Ballroom (No Zoom)

Note: No Zoom option for this meeting because of the Town Hall-style focus of this LPC meeting.

Agenda

Voting Members

1. Chancellor, Chair. Larry Clark.
2. Assistant Provost for Diversity, Inclusion and Community Engagement. Kenna Franklin
3. Associate Vice Chancellor for Academic Affairs. Helen Wise
4. Associate Vice Chancellor/Dean of Students. Paula Atkins
5. Chief of Staff. Kim Ramsey
6. Dean Representative (or Assign). Tibor Szarvas
7. Director, Pandemic Action Team. Bill Wolfe
8. Faculty Senate President (or Assign). Allen Garcie
9. Faculty Representative: College of Business. Doug Bible
10. Faculty Representative: College of Education & Human Development. Katherine Wickstrom
11. Faculty Representative: Noel Memorial Library. Sarah Mazur
12. Interim Vice Chancellor for Business Affairs/CIO. Shelby Keith
13. Provost and Vice Chancellor for Academic Affairs. Helen Taylor
14. SGA President (or Assign). Katelyn Schneider
15. Staff Senate President (or Assign): Matthew Culpepper
16. Vice Chancellor for Strategic Initiatives. Julie Lessiter

Ex-Officio (Non-Voting)

- Director of Alumni Development. Jazmin Jernigan
- Director, University Athletics. Lucas Morgan
- Executive Director, LSUS Foundation. Laura Perdue-**Not present**
- Interim Director, Media and Communications. Erin Smith
- Secretary for LPC. Julie Atkinson

1. Welcome. **Clark**
2. Opening comments. **Clark**
 - a. BOR.
 - i. Meauxmentum Summit (held February 1 and 2) follow-up. **Helen Wise**
 1. LSUS has submitted our 30, 60, 90-day plans.
 - next six months will be planning
 - broke down momentum years
 - survey was sent out after last meeting
 - showed survey results (132 people across campus completed survey)
 - showed mean scores for each area of interest
 - Equity – learning mindsets – engagement
 - showed mean scores of area you would like to work on moving forward
 - almost everyone wanted to be involved in some way
 - campus kickoff is a way we communicate

- people rate which committee they would like to work on
 - we are working on a plan for the rest of the
- ii. HR150 Report- Update. The update report was presented at the Kemp Forum by **Provost Helen Taylor**. See: <https://lsus.box.com/s/g9ie58rk593r2be7pvapyghhyb05velm>
 HR150 came about because Cedric Glover put this into action
 Helen Wise presented this at Kemp Forum
 . We were able to add new courses and faculty.
 . Have checked all boxes BOR has asked us to do.
- b. LSU matter(s).
- i. LSU BOS meeting held on 2/10/23. No LSUS items.
 LSU BOS meeting was short. President Tate was very positive – has podcast and has LSU students involved. Chancellor Clark suggested we need a new science building at LSUS.
- ii. **President Tate** visited the region on March 13-14 as a part of his “Scholarship First” bus tour of the state.
1. 3/13/23. Community reception to introduce LSUHS Chancellor **Dr. David Guzick**.
 2. 3/14/23. President Tate had breakfast with **Dr. Vonny Salim** and four students to discuss their cancer research work.
- c. LSUS matters.
- i. **Kemp Forum** was held on 3/9/23. Afterwards, there was a visit to the HPE Building for legislators and BOR Members.
1. The State of the Union address by Clark can be found here: <https://lsus.box.com/s/rtfwgnanf4o9rtvnr2zfwai36fscs8b5>
 2. Slide showing contributions of the Noel Foundation since 2014 is below.
 Noel Foundation – Paul Sission was instrumental in great things done by Foundation. Important we recognize Noel Foundation and what they leave to LSUS.

Noel Foundation completed gifts to LSUS from 2014 until now:	\$2,631,524
Completed Gifts Include:	
• \$100,000 provided to then Chancellor-Designate Clark	
• \$100,000 towards the LSUS Student Success Center	
• 50 annual scholarships @ \$4,000/year (\$200K/year)	
• \$100,000 for equipment- new Science Annex Building	
• Long-time support to the LSUS Debate Team	
Community Foundation Donor Advised Fund for the benefit of LSUS:	<u>\$2,299,450</u>
Total:	\$4,930,974

- ii. Tornado that struck LSUS campus on the evening of 3/2/23.
1. Most important news: No one was injured (or worse).
 2. There was no notice from the National Weather Bureau prior to the tornado striking the LSUS campus. **No Warning. Lightning strike hit 10 minutes before tornado struck**
 3. This time, very limited damages. **Very Unusual. Limited damages.**
 4. LSUS must further seriously address emergency preparation, planning and responses. **See Items 13-16, below. Need to have more of a plan than we have now.**
3. Enrollment. **Julie Lessiter**
- a. Comparison of Spring, 2023 enrollment numbers (to date) to other years. **Julie said we are at 8,801 students. Above where we were last year. Still working on undergraduate numbers. Fall**

1023 are above what we've had in the past. Working people through what we call "the Funnel" to get them enrolling, etc.

Spring Enrollment: 14 th Day	2017	2018	2019	2020	2021	2022	2023
Undergraduate	2,030	2,060	2,032	2,094	2,061	1,983	1,958
Dual Enrollment	483	460	334	327	279	361	368
Sub-Total	2,513	2,520	2,366	2,421	2,340	2,344	2,326
Graduate	2,093	3,311	4,776	6,107	7,273	5,834	6,475
Total Number	4,606	5,831	7,142	8,528	9,613	8,178	8,801*
<i>Final Enrollment</i>	4,827	6,069	7,449	8,751	9,608	8,450	

*Preliminary as of 3/9/23

b. Strategic Enrollment Committee update.

4. LSUS Strategic Plan. Update. **Julie Lessiter**

Everyone on campus interacting with each other. Chancellor Clark said we have about 2,000 face to face students. Julie said over 300% increase in International students. A lot of applications coming from word of mouth. Hopefully we will see considerable growth there. Helen Taylor said we are hoping to have 2 transfer advisors. Hope to have more transfer students to LSUS.

5. Academic Affairs. **Helen Taylor**

Helen said advising will start now and students will start getting started in April. April 10 – Outstanding Faculty Awards]

6. VCBA/Budget. **Shelby Keith**

Shelby said budget for the fiscal year in black. Budget for next year will be June 9th. We are cautiously optimistic. Larry said we are only university without a rec center and health center.

7. Student Matters. **Paula Atkins**

Week after spring break will have survey for student experience as well as basic needs. Letter will go out later this week to notify students of survey. Will follow up with focus group.

8. Diversity, Inclusion & Community Engagement. **Kenna Franklin**

Kenna Franklin spoke about all that her division is doing. She would like a bigger presence from LSUS students. Partnered with Red Cross to provide feminine hygiene and diapers for babies after spring break. A lot of different activities for community engagement.

9. Pandemic Update. **Bill Wolfe**

Bill Wolfe gave update on Covid. Covid is slowing, but not going away.

10. Chancellor search update. **Helen Taylor/Kim Ramsey**

April 11 will receive presentation of candidates for Chancellor's search. April 18-19 semi finalist interviews. April 11 – candidates will be made public.

Jazmine Jernigan spoke and said Alumni working on oral history project. Razor's edge is being updated.

Updates Concerning Matters Discussed at Prior Meeting(s)

11. Facilities. **Shelby Keith**

- a. Boilers/heat pipe leaks.
- b. Major projects.

12. "The Gardens at LSUS." The garden was begun on 3/13/23. **Kim Ramsey**

Focal Matter for Today's Meeting: Campus Safety in Emergency Situations

Goal: Through a Town Hall-style discussion, begin to identify and collect issues, matters, etc. that need university attention concerning campus emergency situations (for now, not involving an active shooter situation).

13. Why the need for a campus-wide discussion?
 - a. Campus emergency events, especially related to weather, are increasing.
 - b. The tornado that struck the LSUS campus on 3/2/23 demonstrated that while LSUS has in place plans to respond to campus emergency situations, there is a need to further strengthen and better share such plans.
14. Background information prior to the Town Hall-style discussion.
 - a. Creation of the Emergency Planning Task Force.
 - i. LSUS has an existing emergency task force working group.
 - ii. The working group will be expanded and formalized as the **Emergency Planning Task Force**.
 - b. Campus safety in an emergency situation needs to involve every unit on campus.
 - i. Every campus unit will be asked to identify possible emergency situation issues/concerns applicable to their unit.
 - ii. Campus units will forward their list of issues/concerns to their division head.
 - iii. Each division will forward their identified issues/concerns to the Task Force.
15. March 2, 2023. The campus situation and responses concerning the tornado.
 - a. Overall.
 - i. Time of the tornado: around 5:40 p.m.
 - ii. Most important: No one was personally injured (or worse).
 - iii. The impact of the tornado on campus was relatively negligible.
 - iv. There was no National Weather Bureau warning of a possible tornado ahead of it hitting LSUS.
 - v. Power was immediately lost on the campus.
 - vi. AT&T service overload made cell phone communication difficult, if not impossible.
 - b. Public safety issues or challenges included:
 - i. Gathering reliable, sufficient initial input to form and put in place a prioritized crisis response plan.
 - ii. Downed wires on campus- not initially known whether these were electrical or cable wires.
 - iii. Two LSUS Police officers called back to campus got caught in traffic trying to get to campus.
 - iv. There was an increase in the number of drivers cutting through campus because of Youree Drive being blocked off.
 - v. Persons seeking shelter needed greater direction on where to shelter (or not shelter).
 - vi. Other?
 - c. Communication.
 - i. RAVE was used to cancel classes (no prior knowledge to use RAVE before tornado hit).
 - ii. No prior plan for standing up a LSUS communications command post, challenges in doing so this night.
 - iii. LSUS responded to media requests for information, we did not originate our own report, possibly via social media.
 - iv. Other?
 - d. Academic.
 - i. Evening classes had not yet begun. Most classes likely did begin at 6:00 p.m.
 - ii. Classes were canceled. Uncertainty for instructors on whether it was safe to have students leave classroom buildings.
 - iii. Other?
 - e. Visitors/events on campus. Campus visitors included:
 - i. Boy Scouts community dinner event. UC Ballroom.
 - ii. Parents for new student orientation. Cyber Collaboratory.

iii. Persons walking or otherwise exercising on campus.

16. Town Hall-style discussion.

- a. Beginning input. What are some of the major matters that need to be considered for an effective LSUS strategic plan for safety?
 - i. Business Affairs. **Shelby Keith**
 - ii. Academic Affairs. **Helen Taylor**
 - iii. Enrollment services and events. **Julie Lessiter**
 - iv. Chancellor's Division. **Kim Ramsey**
- b. Discussion.

Blake Rodgers talked about safety issues. Spoke about tornado safety and shooter safety issues. We need signage that shows where safety shelters are located. There are too many places you couldn't go. We need to have a plan for visitors on campus when safety issues arise.

Shelley Moore spoke about day tornado hit campus. Shelly said people should have access to master key. Need walkie talkie or something like that so people can communicate from one area to the other.

- Master Key for those hosting events outside normal business
- Communications methods (walkie talkie)
- Coordination of emergency talk on campus
- Weather reports – how and from whom
- Backup people for Chief and others
- How to get communication to campus with everything that is happening
- Fire Doors
- Aux. powered PA system. Students were coming into building when they shouldn't have been.
- Emergency lighting adequate? With office areas, not just main ones.
- Cycle to check emergency lighting and devices.
- How often should we have drills? Is annual enough? And need signage for each building in case we are not in a familiar space to know procedure.
- Night manager? There is no administration on campus after hours.
- Building managers?
- Traffic flow control during emergency – city police to help.
- What if power is out for week or longer? Remote work plan that can be activated.
- Deans be involved with plans so can communicate to their units.
- How to get RAVE out if no power/internet on campus. Need several with ability to send those when needed – preplanned messaging.
- Central locations (main and backup, then third one offsite).
- Encourage faculty/staff to send communication up the chain – through building manager?
- Plug in radio broadcast for weather and flashlight in hallways.
- Outside lighting – especially for students heading to apartment
- Safer sidewalk areas
- Do we communicate with other institutions since we have students who come from there.
- Bring back emergency call boxes – must have battery backup.
- Protocol for anyone in wheelchair or who can't get from higher floor to elevator out – also anyone trapped in elevator.

Learning Points from Blake:

1. Restrooms
2. Signage
3. Drills – rotation
4. Battery backup for sighting
5. Meeting places on and off site

We operate with Risk Management and they give us some insight. Chancellor said we were just trying to capture some things to do in emergency.

c. Next steps.

17. Additional matter(s) for the LPC.

18. Next scheduled LPC meeting. None now scheduled. If needed, likely April 14.

19. Adjourn.