

MEMORANDUM:

To: University Community

From: Dr. Robert T. Smith, Chancellor

Date: June 12, 2024

Re: Agenda – June 14, 2024, LPC Meeting

The LSUS Planning Council will meet on Friday, June 14, 2024, at 2:00 p.m. on the third floor of the Noel Memorial Library. The meeting is open to all members of the university community. **You may attend in person.**

1. Chancellor, Chair: Robert T. Smith
2. Assistant Provost for Diversity, Inclusion and Community Engagement: Kenna Franklin (absent)
3. Associate Provost: Helen Wise
4. Associate Vice Chancellor/Dean of Students: Paula Atkins (absent)
5. Chief of Staff: Kim Ramsey
6. Dean Representative (or Assign): Mary Lois White
7. Faculty Senate President (or Assign): Cassie Williams (absent)
8. Faculty Representative: College of Business: Amin Saleh (absent)
9. Faculty Representative: College of Arts & Science: Chris Gissendanner (absent)
10. Faculty Representative: Noel Memorial Library: Sarah Mazur
11. Vice Chancellor for Finance and Administration: Shelby Keith (absent)
12. Provost and Vice Chancellor for Academic Affairs: Helen Taylor
13. SGA Vice President (or Assign): Devesha Sarda, Micah Robinson
14. Staff Senate President (or Assign): Matthew Culpepper (absent)
15. Vice Chancellor for Student Affairs: Demetrius Brown
16. Interim Executive Director of Enrollment Management: Shelley Moore
Ex-Officio (Non-Voting)
 - Director of Alumni Development: Jazmin Jernigan (absent)
 - Director, University Athletics: Lucas Morgan
 - Executive Director, LSUS Foundation: Laura Perdue (absent)
 - Chief of University Police: Allen Johnson (absent)
 - Director, Media and Public Relations: Erin Smith
 - Secretary for LPC: Julie Atkinson

1. Welcome (Smith)

Chancellor Smith welcomed everyone and thanked them for attending the LPC meeting. Rob Lindsey, the new HR Director, was asked to stand and Chancellor Smith asked everyone to please welcome him. Rob is not new to LSU or Shreveport, but new to LSUS.

2. Approval of minutes from May 3, 2024, LPC meeting

Minutes from the LPC meeting of May 3, 2024 were approved as distributed.

3. Summer, Fall 2024 enrollment updates

Chancellor Smith began the update by saying if the enrollment numbers pan out, summer and graduate credit hours are up. Fall undergraduate numbers are slightly down at the moment, but the hope is that it is because of problems with FAFSA processing. Demi Brown said that Linda Pickering has worked long and hard on enrollment and should be commended.

4. FY 2025 budget projections

The Legislature has approved \$9M for HPE building renovations (The Hub). This is now currently on the desk of the governor. LSUS has recently been approved to roll online tuition funds from one year to the next. Next year's budget is not final yet, but we are expecting a small reduction in our state allocation. However, we are anticipating that our increased enrollment will lead to an enhanced budget for the fiscal year beginning July 1.

5. New position proposals for FY 2025

A chart was presented showing proposed new positions and estimated salary they might receive. Dr. Wise spoke about some of the new positions and what they will support. The Chancellor said we are well into a salary study at the moment. We are talking about positions right now and not people. LPC members discussed the proposal for funding a number of positions now in the new budget. It is possible that we will add more positions as enrollment solidifies for Fall.

6. New operating budget requests for FY 2025

Chancellor Smith spoke about the new operating budget requests, the amounts requested and the justification for the request. Demi Brown spoke about Continuing Education's budget requests. Dr. Helen Taylor spoke about the Arts and Sciences Dean's Office, Graduate Studies, and the Library Dean's Office requests. Kim Ramsey spoke about requests from the Alumni and Media and PR groups. Mike Bell spoke for Shelby Keith concerning Facility Services, Building Operations, Grounds, Central Plant, and Environmental Health and Safety.

Some areas have increasing costs and some will be paid out of money left at year's end. Chancellor Smith said we are proposing to add operating funds to the permanent budget. He said these are things we can and should do and we will continue to review them.

7. LSUS Holiday Schedule

A lengthy discussion was held concerning what holiday should be dropped in order to add Juneteenth as a paid holiday. Chancellor Smith said Governor John Bel Edwards approved Juneteenth but did not allocate the day it would take the place of. The Calendar Committee recommended that we replace the Good Friday holiday with Juneteenth. Under the proposal, faculty and staff may still take the Good Friday holiday off by using annual leave. We can only have 14 days as holidays; therefore, in the new academic year, this will need to be brought to Faculty Senate, Staff Senate, and the Student Government for discussion.

8. Three new/revised policies

Chancellor Smith spoke of three new/revised policies:

- 1) Use of Facilities
- 2) Distribution and posting of materials for an event
- 3) Social Media

There was a lot of discussion concerning the social media policy. The Chancellor suggested that comments or concerns be sent to Erin Smith with a copy to Kim Ramsey.

9. Draft Emergency Response Plan (Ramsey)

Kim Ramsey reported on drafting an Emergency Response Plan. Currently we are waiting on a response from the Board of Regents, following the review of campus safety that took place earlier this Spring.

10. Update on Strategic Plan

Not a whole lot has happened since our last LPC meeting. The Chancellor's Cabinet will review and send a

revised draft to campus for input.

11. Comments from the audience

Chancellor Smith opened the floor for comments from the audience. Erin Smith asked everyone to vote for Kyle Blankenship for Sugar Bowl Collegiate Coach of the Year. Mike Bell answered questions relating to the third floor of the BE Building and Helen Wise commented on SACSCOC.

12. Next scheduled LPC meeting: **TBD**

13. Adjournment

As the time was getting late, Chancellor Smith adjourned the meeting.