

MEMORANDUM:

To: University Community

From: Dr. Robert T. Smith, Chancellor

Date: September 23, 2024

Re: Agenda – September 25, 2024, LPC Meeting

The LSUS Planning Council will meet on Wednesday, September 25, 2024, at 2:00 p.m. on the third floor of the Noel Memorial Library. The meeting is open to all members of the university community.

1. Chancellor, Chair: Robert T. Smith
2. Provost and Vice Chancellor for Academic Affairs: Helen Taylor
3. Vice Chancellor for Finance & Administration: Shelby Keith
4. Vice Chancellor for Student Affairs: Demetrius Brown
5. Associate Provost: Helen Wise
6. Chief of Staff: Kim Ramsey
7. Associate Vice Chancellor for Community Engagement: Kenna Franklin
8. Faculty Senate President (or Assign): College of Education & Human Development: Cassandra Williams
9. Faculty Representative: College of Business: Amin Saleh
10. Faculty Representative: College of Arts & Science: Marisa Connell (**absent**)
11. Dean of Graduate Studies: Sanjay Menon
12. Dean, College of Business: Mary Lois White
13. Dean, College of Arts & Sciences: Tibor Szarvas
14. Dean, College of Education & Human Development: Dennis Wissing
15. Dean, Noel Memorial Library: Brian Sherman
16. Senior Associate Vice Chancellor/Dean of Students: Paula Atkins
17. SGA President (or Assign): Devesh Sardad
18. Staff Senate Representative (or Assign): Business or Student Affairs: Angela Burton
19. Chief Information Officer: Scott Hardwick
20. Director, Human Resources: Robert Lindsey
21. Director of Alumni Development: Jazmin Jernigan (**absent**)
22. Director, University Athletics: Lucas Morgan

Ex-Officio (Non-Voting)

- Executive Director, LSUS Foundation: Laura Perdue (**absent**)
- Director, Media and Public Relations: Erin Smith
- Executive Assistant to the Chancellor: Brandy Hayse

1. Welcome (Smith)

Chancellor Smith welcomed everyone and thanked them for coming to the first LPC meeting for the academic year. There are a few new members to the council. The Chancellor asked everyone to introduce themselves.

2. Approval of minutes from June 14, 2024 LPC meeting

Minutes from the LPC meeting on June 14, 2024 were approved as distributed.

3. Summer, Fall 2024 enrollment updates (Demi Brown)

Demi thanked everyone on the enrollment team. Special thanks given to Matthew Culpepper for stepping up since we lost Trevor. Summer enrollment has increased.

LSU Shreveport – Enrollment Statistics (Summer 2021 to Summer 2024)

FINAL numbers as of 7/10/2024

University Statistics	Summer 2021	Summer 2022	Summer 2023	Summer 2024	% Increase/Decrease 2023 to 2024
Total Enrollment	6998	5902	6278	7512	19.66%
Total Student Credit Hours (SCH)	42843	35290	39420	47611	20.78%
Undergraduate Enrollment	743	694	729	735	0.82%
Graduate Enrollment	6255	5208	5549	6777	22.13%
Undergraduate Statistics	Summer 2021	Summer 2022	Summer 2023	Summer 2024	% Increase/Decrease 2023 to 2024
Undergraduate Student Credit Hours	4753	4259	4614	4849	5.09%
First-Time Freshmen	9	9	4	8	100.00%
New Transfer	74	68	66	80	21.21%
Continuing Undergraduate	610	532	602	594	-1.33%
Reentry Undergraduate	28	49	36	31	-13.89%
Other/Visiting/Dual Undergraduate	22	36	21	22	4.76%
Graduate Statistics	Summer 2021	Summer 2022	Summer 2023	Summer 2024	% Increase/Decrease 2023 to 2024
Graduate Student Credit Hours	38090	31031	34806	42762	22.86%
New Graduate	1095	993	1120	1295	15.63%
Continuing Graduate	4947	3944	4209	5203	23.62%
Reentry Graduate	213	270	220	279	26.82%
Other/Visiting Graduate	0	1	0	0	n/a

The current enrollment breakdown is below. I compared our current numbers to 2023 AP2 census numbers to show how far ahead we are in terms of enrollment for the Fall 2024 semester.

Looking Toward AP2 Census Date	11.1.2023	09.25.2024	change	% change
New First-Time Freshmen	285	300	15	5.26%
New Transfer	334	348	14	4.19%
UG Continuing	1398	1503	105	7.51%
UG Readmit	144	106	-38	-26.39%
UG Other	387	485	98	25.32%
Total UG	2548	2742	194	7.61%
New Grad	2763	2501	-262	-9.48%
Grad Continuing	4136	5415	1279	30.92%
Grad Readmit	289	259	-30	-10.38%
Total Grad	7188	8175	987	13.73%
GRAND TOTAL	9736	10917	1181	12.13%
Undergraduate SCH	27377	29445	2068	7.55%
Graduate SCH	46504	53351	6847	14.72%
Total SCH	73881	82796	8915	12.07%

Jennie Bynog reported we recently received over 200 applications with 70 students being admitted. Also noted 4% total graduation increase.

Angie Pellerin reported fall retention is up 8.4% from last year. 62.5% to 70.9%

Demi announced Angie Pellerin will be promoted to Associate Vice Chancellor for Student Success in October and thanked her for her leadership.

Chancellor Smith noted that the retention jump is huge and is excited to see our next milestone.

Shelby Keith reported enrollment by the end of the week will be over the 11,000 mark of registered students but not paid. This number will shift a bit, but overall we are looking good. He also mentioned program offerings are meeting the needs of our students. Although, we are thinly staffed which presents challenges. We will begin looking at additional positions this fall to help with these challenges.

Cassandra Williams asked if faculty was made knowledgeable to ask Financial Aid to hold money over for students in summer. Demi stated summer aid should be part of their package, no holdover is needed. Demi will check with Financial Aid to ensure this is correct. He added that students may not be taking a full summer load which is why aid would not be provided.

Mary Lois White asked about program-level projections for enrollment. Demi is working on it. A possible new position is in the works to cover this responsibility.

Chancellor Smith stated the LSU system is doing great overall. Other Louisiana systems are dealing with many challenges related to enrollment and staffing.

4. FY 2025 budget projections

Shelby Keith reported the fall census for AP2 is not yet available. Enrollment is up about 10.5% to 11.5% and the budget is looking good. At the next LPC he will have a better evaluation. Our budget is in good shape, and we will be adding additional positions this fiscal year. The BoR has submitted a 4% salary increase to the legislature for raises. If approved there should be no reason for us to not do the same, but we have to fall in line with what LSU increases. We do not believe the 2026 fiscal cliff will affect us.

Chancellor Smith reported the goal for the HPE building is to move to Priority One funding this year.

5. Revised LPC policy

The recent revision was done to make the policy more current and update positions for SACSCOC reporting. Chancellor Smith asked for everyone to review and provide feedback. The policy can be revised again if needed.

6. HR updates (Rob Lindsey)

Rob shared upcoming HR initiatives. He also stated that there would be no benefit fair this year.

Human Resources Initiatives

FLU SHOT FAIR

Ochsner LSU Health will be administering flu shots for active and retired faculty and staff in the U.C. Caddo/Bossier Room Wednesday, October 23rd, 10am to 1pm. Bring a photocopy of your insurance ID card and photo ID.

ANNUAL ENROLLMENT

2025 Annual Enrollment for insurance and benefits will occur from October 1st through November 15th.



ANNUAL EVALUATIONS & PERFORMANCE MANAGEMENT

Moving to calendar year performance period in Workday for unclassified and classified staff. Will feature more rating standard options.

Benefits of Workday include:

- Minimizes manual processes.
 - Improved tracking, auditing & reporting.
 - Streamlined workflows & centralized historical data
- More information & training coming in October.

ORP to TRSL RETIREMENT PLAN CONVERSION OPTIONS

TRSL is holding virtual meetings for ORP participants interested in learning more about the limited window to transfer from ORP to the TRSL defined benefit plan. Visit www.trsl.org



Rob also spoke about performance reviews. Classified and Unclassified performance reviews will move to a calendar year period and be done in Workday. He will be sending out information to managers on this process soon. Sanjay Menon asked for clarification. Helen Taylor stated that faculty performance reviews are a different process governed by Faculty Senate.

Mary Lois White asked if salary adjustment notifications were sent out from HR. Rob stated they were not, but HR can do this if needed.

Mary Lois White asked who will be sending out a P-11 reminder? Helen Taylor stated Academic Affairs will send a reminder to the entire campus.

7. Update on Strategic Plan

Chancellor Smith spoke about the 3-month revision and the ongoing cleanup work done by Cabinet that took place over the summer. Mostly adding targets for measurability. Chancellor Smith will send out the most current revision to be reviewed by LPC. Once reviewed by LPC it would be distributed to campus for feedback. Helen Taylor made a request for campus to evaluate what we have rather than adding additional items. Chancellor Smith added that the goals and strategies are mostly the same only condensed with doable targets. The finalized Strategic Plan is due March 2025.

8. Comments from the audience

Chancellor Smith opened the floor for comments from the audience.

Mary Lois White asked for an update on the BE construction. Chancellor Smith stated that ORM construction is very slow. We have their statement of work and are now reviewing it to see if the amount quoted is negligible. If negligible we will move forward to not delay without a bid process. The target completion is Fall of next year but

hoping to complete sooner. This project and the bridge are at the top of the project list. We are hoping to move each forward in the next couple of weeks.

Helen Wise discussed the March 17-20 SACSCOC visit. They are coming to visit all areas of campus not leadership. If you are a director or coordinator you will need to be on campus or have someone available to cover your area for these dates.

Helen Wise stated that QEP Kickoff will be on October 15 and October 23. Faculty, staff, and students are invited to attend. Meauxmentum 3 is April 2. This event will offer programming for department chairs.

Joyce Farrow asked about the SACs Assessment Day date. Helen Wise stated it would be the first week of November.

Erin Smith asked why the LPC policy states that the Staff Senate Representative has to be from Finance and Administration or Student Affairs. Helen Taylor said this was an update for Finance and Administration.

Angela Burton asked why the LPC policy only allows for 2-year terms for staff senate when staff senate positions are 3-year terms. Leadership noted this was carried over from the previous policy, not a recent update.

Shelby Keith announced that there will be 1.5-2 hour Workday Student demo in November. This demo will be for Cabinet plus 1-2 others. Workday Student is moving forward and is scheduled for the first implementation fall of 2025.

Wayne McLain asked who is responsible for taking down printed materials that do not adhere to the posting policy. Chancellor Smith and Demi Brown encouraged all employees to feel empowered to take down printed materials that do not adhere to policy and shift to an approved posting area if available. Leadership is currently working with Nate Dunams on designated posting areas in all buildings. SGA President asked if students were made aware of this policy. Erin Smith stated that the updated policy went out to faculty and staff on September 10th. Demi Brown added that Student Affairs would send out to students and will continue to keep them informed and current regarding this policy.

Shelby Keith stated it would be 2 weeks before we got budget numbers from the contractors for the BE Building. Please plan schedules accordingly.

9. Next scheduled LPC meetings: October 14, November 15

10. Adjournment